



Sunset Hills Elementary School
School Site Council Minutes
August 28, 2024 at 3:20 p.m.

Vision Statement:

Empowering learners and leaders to benefit our world.

Mission Statement:

Sunset Hills community shows respect, ownership, achievement, and responsibility in the pursuit of excellence in academics, athletics and the arts.

- 1) Call to Order @ 3:24 pm
- 2) Welcome and Introductions
 - Present Member: Joey Tokhi, Shelly Paxman, Angelica Encarnacion, Tiffany Meirose, Ashley Barry and Angela Bonds; Absent today is Darlene Ames-Austin
- 3) Setting Norms for Site Council
 - Joey Tokhi brought to the table that we need to set norms for our Site Council meetings for the year.
 - i) Shelly Paxman suggested: Presume positive Intentions
 - ii) Angelica Encarnacion suggested: Active Listening
 - iii) Tiffany Meirose suggested: Listen to listen, not listen to answer
 - iv) Joey Tokhi suggested: Putting ideas on the table
 - v) All norms suggested were approved
- 4) Review/Edit/Modify SHES Site Council Bylaws
 - Bylaws were presented and reviewed by Joey Tokhi, no questions or amendments at this time
 - We did discuss that we are still looking for a Community Member to complete our Site Council board for the year
- 5) Review Existing Budget - Current as of August 28, 2024
 - Reviewed by Shelly Paxman
 - Will look at creating a simple graphic explaining the Tax Credit Donation pots for the community and what we can use various funds for
- 6) Continuous Improvement Plan Goals
 - Joey Tokhi presented and reviewed

7) Applications for Tax Credit Money

- Shelly Paxman reviewed the following requests to be used from our Fine Arts budget; no questions at this time
 - i) School Musical - Randy Badsgard
 - (1) Requesting \$3,120 for 100 hours for School Designated Club for the School Musical. Program will run from 9/16/24 to 2/25/25 and will have 100+ Participants.
 - ii) Moonrise & Afterglow Choir - Randy Badsgard
 - (1) Requesting \$3,120 for 100 hours for School Designated Club for the Choir Programs. Program will run from 9/6/24 to 5/18/25 and will have 100+ Participants.

8) Call to the Public for Questions or Comments

- Angelica Encarnacion asked about 301 hours and if it is still a 1 hour minimum for site council meetings

9) Future Agenda items

- None at the time

10) Future Meeting Dates:

- Discussed changing dates to Tuesdays for this school year
 - i) September 17, 2024
 - ii) October 29, 2024
 - iii) November 19, 2024
 - iv) December 17, 2024
 - v) January 28, 2025
 - vi) February 25, 2025
 - vii) March 25, 2025
 - viii) April 29, 2025
 - ix) May 13, 2025

11) Meeting Adjournment @ 4:10 pm